



Ladder ID:		Model:	
Ladder Type:		Yr. Mfg.	

Inspection Items	Date	Date	Date	Date
	No broken, split or missing rungs, cleats or steps;			
No broken or split side rails;				
Safety or non-skid feet (if provided) are functional				
Spreader Bar or locking device fully functional				
Steps are free of obstacles, grease, oil, or dirt				
Rungs or steps are slip resistant (knurled, corrugated)				
No visible cracks in welds or other metal parts				
No obvious missing bolts, rivets, or parts				
No Structural Damage or Defects				
Overall Condition (Indicate Pass or Fail)				
Inspector Initials				
<i>*Any response of Fail requires a 'Red Tag' and removal from service pending repair or destruction</i>				

INSPECTOR NOTE:

Your initials indicate that you have inspected the ladder listed above and verify the findings marked in the Checklist. You also agree to follow up on tracking the repair/destruction of any ladder that is “red tagged” during inspection.

RECORDKEEPING:

This document will be maintained for a period of one year.

According to ANSI A14.1-2000, a ladder should be thoroughly inspected **each time it is used**. Rungs should be firm and unbroken, braces fastened securely, and ropes, pulleys and other moving parts in good working order. If an inspection reveals damage, the ladder should be repaired. If repairs are not feasible, the defective ladder should be taken out of service and a new ladder used in its place. To ensure that ladders are being inspected, ladder inspection tags can be filled out and attached to the ladder.